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|  | 1 | 2 | 3 | 4 | 5 |
| Subject Matter | The presentation does not cover the required material. | The presentation does not cover some of the material required | The presentation covers the required material with only minimal errors. | The presentation covers the material requested, but does not have the required slides. | The presentation meets all requirements for subject matter and appropriateness of slides. |
| Delivery | The presentation is incomprehensible despite being read. | Delivery relies on constant reference to notes / text, is mechanical in tone, but is comprehensible. | Delivery is highly mechanical in tone, but meaning is conveyed. | Delivery relies on frequent checking of notes, but voice indicates good understanding. | The presentation is delivered fluently with a minimal amount of looking at notes or text |
| Pronunciation | The presentation is difficult to follow due to poor pronunciation. | A majority of sentences have serious pronunciation errors. | Less than half the sentences have serious pronunciation errors. | There are only a few serious pronunciation errors. | There are only minor errors in pronunciation. |
| Grammar | There are many serious errors in grammar in all slides | There are serious errors in grammar in a majority of sentences. | There are serious errors in grammar in more than half of the slides. | There are few serious errors in grammar. | There are only minor errors in grammar. |
| Spelling | There are many serious errors in spelling in all slides | There are serious errors in spelling in a majority of slides. | Serious errors in spelling occur in more than half the slides | There are few serious errors in spelling | There are only minor errors in spelling |
| Slides | The required slides are not present. | The slides do not represent the required material. | The slides are difficult to read. | The slides fulfill the needs of the presentation. | The slides are those required for the presentation and are interessing. |